

**MARY MOTHER OF MERCY ENGLISH MEDIUM
PRE & PRIMARY SCHOOL - MJI MPYA**

P.O.BOX 12986, DAR ES SALAAM

PHONE: 0784168758

Email: motherofmercyprimaryschool@gmail.com

Reg.NO.DS.01/7/EA.127 & DS.01/7/127



SCHOOL DIARY 2020

NAME.....

CLASS.....

**AN UNDERTAKING OF MJI MPYA PARISH
CATHOLIC ARCHDIOCESE OF DAR ES SALAAM**

MARY MOTHER OF MERCY PRE AND PRIMARY SCHOOL
MJIMPYA
P O BOX 12986, DAR ES SALAAMPHONE: 0784168758
EMAIL: motherofmercyprimaryschool@gmail.com

Name

Class

Date of Birth

Place of Birth

Religion Tribe

Name of the father / Guardian

Name of the mother

Occupation of the parent / Guardian

Address Street

Phone Number

Persons to be contacted in case of an Emergency

Name

Phone no 1

2

Signature of the parent or guardian

NB: If there is a change in the address or the telephone number please let us know

SCHOOL HOURS

CLASS HOURS: 07.30 am to 03.00 pm

OFFICE HOURS: 08.30 am to 03.00 pm

TIME FOR PARENTS TO MEET TEACHERS: 02.30 pm to 03.30 pm

TIME FOR PARENTS TO MEET HEAD TEACHER: 08.00 am to 09.00 am

MEET HEAD TEACHER: 02.00 pm to 03.00 pm

**NB: No School business will be attended on holidays or out of
school hours**

Mobile phone for Primary: 0784 168 758

Mobile phone for Pre-Primary: 0627622257

SCHOOL CALENDAR 2020
FIRST TERM

EVENTS	DATE	MONTH
New Year	1 st Jan '20	JANUARY
Staff Reporting and Ac. Preparations	2 nd Jan	
General staff meeting	3 rd Jan	
Teachers Seminar	4 th Jan	
Book Distribution-STD I, II, III	3 rd Jan	
Book Distribution- STD IV up to VII	4 th Jan	
School Opening Day	6 th Jan	
Zanzibar Revolution- Mapinduzi	12 th Jan	
Submit Schemes to Ac.Office	13 th Jan	
Staff meeting – Academic Concerns	17 th Jan	
School Cabinet Election	23 rd Jan	
School Cabinet Meeting, MISO AC. Teachers Meeting	24 th Jan	
Monthly Test Q.P Submission	27 th Jan	
Holy Eucharist	31 st Jan	
Hand writing Competition	6 th Feb.	FEBRUARY
Mid Term Q.P. Submission	7 th Feb.	
Panel Leaders Meeting MISO	14 th Feb	
Essay Writing Competition	19 th Feb	
1 st Monthly Test	24 th – 26 th Feb	
Ash Wednesday ,Holy Eucharist	26 th Feb.	
Staff Meeting- (Jan-Feb. Month End Evaluation)	28 th Feb.	
VII PESNO -1 st Exam	2-3 rd Mar	MARCH
Dance Competition	5 th Mar	
Term End Q.P. Submission	6 th mar	
Speech Competition	11 th Mar	
Singing Competition	17 th Mar	
IV PESNO - 1 st Exam	23-24 th Mar	
Mid Term Exam	26 th -30 th Mar	
Holy Eucharist	27 th Mar	
Staff Meeting (Month End Evaluation)	31 st Mar	
Dead line to finish - 2 nd phase fee	1 st April	APRIL
Report Book to H.T. office	1 st April	
VII MISO – 1 st Exam	2-3 rd April	
Result Day/ Mid Term Break	3 rd April	
Parents Meeting	4 th April	
KARUME DAY	7 th April	
Good Friday	10 th April	
Easter	12 th April	
Re-Opening After Mid Term Break	20 th April	
Debate (Grade VI with Grade VII)	23 th April	
Holy Eucharist	24 th April	
Union Day	26 th April	
Sports Day	29-30 th April	
WORKERS DAY	1 st May	MAY
7 th Std Parents Meeting	2 nd May	
V PESNO – 1 st Exam	4- 5 th May	
IV MISO 1 st Exam	7 th - 8 th May	
Debate (Grade IV with Grade V)	9 th May	
VII PESNO – 2 nd Exam	11-12 th May	

V MISO 1 st Exam	14 th -15 th May	MAY
VI MISO – 1 st Exam	21-22 nd May	
1 st Terminal Examination	27 th – 29 th May	
Holy Eucharist	29 th May	
Pentecost	31 st May	
Report Books to the H. T. Office	1 st June	JUNE
Q.P. Submission to the Office (Opening Test & Monthly Test)	2 nd June	
General Staff Meeting	4 th June	
World Environment day	5 th June	
Result Day / Term End Holidays Begin	7 th June	

SECOND TERM

Suggestive plans – Staff Meeting	1 st July	JULY
Re-Opening Day, Opening Test	6 th July	
SABASABA	7 th July	
Q.P. submission –(Mid Term)	8 th July	
Drawing Competition	9 th July	
Staff Meeting	24 th July	
VII PESNO – 3 rd Exam	27-28 th July	
Monthly Test	27-29 th July	AUGUST
Deadline to finish fee August Phase	1 st Aug	
GRADUATION, Holy Eucharist	1 st Aug	
VII MISO -2 nd Exam	3- 4 th Aug	
IV PESNO- 2 nd Exam	3- 4 th Aug	
Graduation Evaluation Meeting	5 th Aug	
NANENANE	8 th Aug	
VI PESNO -2 nd Exam	24 – 25 th Aug	
Mid Term Exam	26-28 th Aug	
Debate (Grade V with Grade VI)	29 th Aug	
Staff Meeting (July- Aug month End Evaluation)	27 th Aug	SEPTEMBER
VII National Exam	1 st week	
Q.P. Submission to H.T. (Term End exam)	1 st Sep	
Mid Term Break	7 th Sep	
Re Opening Day	21 st Sep	
Holy Eucharist	25 th Sep	OCTOBER
International Teachers Day	5 th Oct	
IV PESNO – 3 rd Exam	12-13 th Oct	
Nyerere Day	14 th Oct	
IV MISO – 2 nd Exam	15 -16 th Oct	
VI PESNO – 2 nd Exam	26-27 th Oct	
Holy Eucharist	30 th Oct	
All Saints Day	1 st Nov	
All Souls Day	2 nd Nov	
V MISO – 2 nd Exam	2 nd - 3 rd Nov	
VI MiSO – 2 nd Exam	12-13 th Oct	
IV National Exam		
Term End (Annual) Examination	25 th – 27 th Nov	
Report Book Submit to H.T.	30 th Nov	DECEMBER
General Staff meeting	2 nd Dec	
Result Day / Term End holidays Begin	4 th Dec	
Independence Day	9 th Dec	
Christmas	25 th Dec	

SCHOOL MOTTO

EDUCATION FOREXCELLENCE

VISION

To build up a society that is based on positive cultural, traditional, moral and spiritual values, for a peaceful and prosperous world.

MISSION

To uplift and integrate the pupil into a bright future providing quality education, discipline, moral values and spiritual guidance.

OBJECTIVES

1. To give quality education.
2. To gain the intellectual, physical and spiritual capabilities of children.
3. To impart moral and religious values.
4. To foster the qualities of life, in order to respond positively to problems of the contemporary world.
5. To mould the children be the responsible citizen for our country.
6. To prepare to work for unity and love among the tribes and religious groups of our country.

RULES AND REGULATIONS

1. Students should attend classes regularly.
2. The School starts at 07.30 am and ends at 03.00 pm.
3. All students should be in time for the assembly.
4. Late comers will be marked as absent.
5. All students should wear neat and clean uniform every day.
6. All students, irrespective of religion, or tribe should wear the same uniform.
7. The School cannot be held responsible for accidents to pupils.

8. Students are not allowed to bring money to the school.
9. Parents are welcome to meet teachers from 02.00 pm to 03.30 pm, to know about the progress of their children.

ACADEMIC CURRICULUM

The medium of language in Mary Mother of Mercy School is English. Mary Mother of Mercy School is following the syllabus of the Government of Tanzania for pre-primary and primary classes. Extra-curricular activities such as music, art, sports and games will be an integral part of our education system.

CO-OPERATION

In order to bring out the best in the children, the parents and the teachers are to co-operate with one another. The parents are to meet the teachers from time to time, to know the academic performance of their children. Progress report book will be collected by the parents from school after the terminal and annual examinations and later on to be returned to the class teachers without delay.

If Report book is lost the pupil will buy a new one at 5000Tsh from the school office. And if school diary is lost parents are to purchase a new one at 9000Tsh from the school office.

CONCLUSION

As our motto suggests, "Education for Excellence", we are committed to give quality education for all our children. We want our students to excel not only in their intellectual, physical and spiritual capabilities but also in being responsible citizens for the growth and development of our country. Let us help our children to build a bright future.

NATIONAL ANTHEM

Munguibariki Afrika
Wabarikiviongozi wake
Hekima, umojana Amani
Hiziningaozetu, Afrikanawatu wake
Ibariki Afrika (2)
Tubarikiwatotowa Afrika

Munguibariki Tanzania
Dumishauhuruna moja
Wake kwawaumenawatoto
Munguibariki,
Tanzania nawatu wake
Ibariki Tanzania (2)
Tubarikiwatotowa Tanzania

SCHOOL ANTHEM

We the children of Mary Mother of Mercy
Implore your blessings
Dear Mother from above

Ch: Bless us dear Mother
To be just like you
Grant us wisdom
To be kind and true

The wealth of knowledge
We gain in your mercy
Make us to excel in all that we are up to.

Loving, caring, daring, we shall throng
Thus build up our Nation, so great and strong.

PATRIOTIC SONG

Tanzania Nakupenda

Tanzania Tanzania Nakupenda Kwa moyo wote
Nchi yangu Tanzania, Jina lako ni tamu sana.
Nilalapo nakuota wewe, niamkapo ni heri mama wee
Tanzania Tanzania Nakupenda Kwa moyo wote

Tanzania Tanzania Ninapokwenda safarini
Kutazama maajabu. Biashara nayo makazi
Sitaweza kusahau mimi Mambo mema ya kwetu kabisa
Tanzania Tanzania Nakupenda Kwa moyo wote

Tanzania Tanzania watu wako ni wema sana
Nchi nyingi za kutoa, nuru yako hakuna tena,
Na wageni wakukimbilia, Ngome yako imara kweli wee
Tanzania Tanzania Nakupenda Kwa moyo wote

Nchi nzuri Tanzania, karibu wasio kwao,
Wenye shida na taabu, Hukimbizwa na Walowezi
Tanzania yawakaribisha, mpigana kiume chema wee
Tanzania Tanzania Nakupenda Kwa moyo wote

PRAYERS

The sign of the Cross

In the name of the Father and of the Son and of the Holy Spirit. Amen.

Our Father

Our Father who art in heaven, Hallowed be thy name;
Thy Kingdom come, thy will be done on earth as it is in heaven.
Give us this day our daily bread; and forgive us our trespasses as we
forgive those who trespass against us; and lead us not into temptation,
but deliver us from all evil. Amen.

Hail Mary

Hail Mary, full of grace, the Lord is with you, blessed are you among women
blesses the fruit of your womb Jesus.
Holy Mary Mother of God, pray for us sinners, now and at the hour of our
death. Amen.

Glory Be

Glory be to the Father, and to the Son, and to the Holy Spirit, as it was in
the beginning is now and ever shall be without end. Amen.

The Angelus

The Angel of the Lord declared unto Mary
And she conceived by the Holy Spirit
Hail Mary...
Behold the hand maid of the Lord
Be it done unto me according to your Word
Hail Mary...
And the Word was made flesh
And dwelt among us
Hail Mary...
V: Pray for us O Holy Mother of God
R: That we may be worthy of the promised of Christ.

Let us pray:

Pour forth, we beseech you O Lord, your grace into our hearts, that we
may, to whom the incarnation of Christ your Son, was made known by the
message of an Angel, may by his passion and cross be brought to the glory
of his resurrection. Through the same Christ our Lord. Amen.

Queen of Heaven (During Easter Season)

Queen of Heaven, rejoice, Alleluia
For He whom you did merit to bear, Alleluia
Has risen as He said, Alleluia
Pray for us to God, Alleluia
Rejoice and be glad, O Virgin Mary, Alleluia
The Lord has risen indeed, Alleluia

Let us pray:

O God, you deigned to give joy to the world through the resurrection of Your Son, our Lord Jesus Christ, grant we beseech you that through his mother the Virgin Mary we may obtain the joys of everlasting life through the same Christ our Lord. Amen

I Believe

I believe in God, the father Almighty, Creator of Heaven and Earth. I believe in Jesus Christ, His only Son Our Lord, He was conceived by the power of the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, died and was buried. He descended into the dead, on the third day he rose again; He ascended into Heaven and is seated at the Right Hand of the Father. He will come again to judge the living and the dead.

I believe in the Holy Spirit, the Holy Catholic Church, the communion of Saints, the forgiveness of sins, the resurrection of the body and the life everlasting. Amen.

ASSEMBLY PRAYER

O God we thank you for the gift of this new day. Thank you for our parents and our teachers. Bless them all. We offer ourselves to you. Make us intelligent, obedient, humble and protect us from all dangers. Amen
Our Father

HYMNS

God's Love is so wonderful All things bright

*God's love is so wonderful - 3
Oh wonderful love.
So high you can't get over it
So deep you can't get under it
So wide you can't get around it
Oh wonderful love.*

God is so good

*God is so good - 3
He is so good to me.
He cares for me -3
He is so good to me.
He leads me on -3
He is so good to me.
I'll do his will -3
He is so good to me.*

*All things bright and beautiful
All creatures great and small
All things wise and wonderful,
The good God made them all.*

*Each little flower that opens
Each little bird that sings.
He made their glowing colours,
He made their tiny wings*

*The purple headed mountains
The river running by.
The sunset and the morning,
That brightens up the sky.*

*He gave us eyes to see them
And lips that we might tell
How great is God Almighty.
Who has made all things well.*

Prayer before Class

Oh God, source of wisdom, we your children ask you to bless our study today. Enlighten our minds to understand well and remember all that we are going to study. Thus we may benefit from all the learning of today. Amen.

Prayer after C lass

Oh God, we thank you for all the knowledge of today. Thank you for our teachers who taught us. Bless us to remember all that we learnt and help us to make use of our learning to become good children. Amen.

Prayer before Meals

Bless us, O Lord, and these gifts which we are about to receive from your bounty, through Christ our Lord. Amen

Prayer after Meals

We give you thanks, Almighty God, for all the benefits, which we have received from your bounty, through Christ our Lord. Amen

PREPRIMARYTRANSPORT FEE TO BE PAID

**TO THE ACB ACCOUNT: Mother of Mercy Primary School,
A/C NO. 11100134097**

**Terms and modes of school fees payments and other charges
at Mary Mother of Mercy Pre-Primary school**

1. The school will not accept cash for school fees payment and other compulsory charges; hence, Cash Payment is strictly not allowed at the school counter.

2. Payment can be made only by way of **direct deposit in the school bank account number 11100135436 of Akiba Commercial Bank (ACB)**. Pay entire balance or in three instalments as it is illustrated above in the school fees charts of each class.

3. First Installment fee should be paid in ACB Bank (A/C No. **11100135436**) **Before 02- 01 – 2020**

4. Second Installment fee should be paid in ACB Bank (A/C No. **11100135436**) **Before 01 – 4 – 2020**

5. Third Installment fee should be paid in ACB Bank (A/C No. **11100135436**) **Before 01 – 07 – 2020**

TRANSPORT FEE TO BE PAID

**TO THE ACB ACCOUNT: Mother of Mercy Primary School,
A/C NO. 11100134097**

**Terms and modes of school fees payments and other charges
at Mary Mother of Mercy Primary school**

1. The school will not accept cash for school fees payment and other compulsory charges; hence, Cash Payment is strictly not allowed at the school counter.

2. Payment can be made only by way of **direct deposit in the school bank account number 11100134097 of Akiba Commercial Bank (ACB)**. Pay entire balance or in three installments as it is illustrated above in the school fees charts of each class.

Mother of Mercy Primary School

1. First Installment fee should be paid in ACB Bank (A/C **No.11100134097) Before 02- 01 – 2020**
2. Second Installment fee should be paid in ACB Bank (A/C **No.11100134097) Before 01 – 4 – 2020**
3. Third Installment fee should be paid in ACB Bank (A/C **No.11100134097) Before 01 – 7– 2020**

SCHOOL UNIFORM

Pre Primary

Boys Blue Shorts
 Blue Check Shirts

Girls Blue Tunic
 Blue Check shirts

- T-shirt on every Friday
- Black Shoe and White Socks for all
- Maroon sweater in cold season

Primary

Boys Dark Blue Shorts
 Light Blue Shirts

Girls Dark Blue Skirts
 Light Blue Shirts

- T-shirt on every Friday
- Black Shoe and White Socks for all
- Ash colour Sweater in cold season
- School Tie and School Belt

The model of school uniform is available at the school office. Uniforms are available at the School.

BOOKS AND STATIONERY ITEMS

Children will be provided with Text books, Exercise books, Uniforms 2 pair and 1 Sportswear, Sweater, T-shirt 1, Belt 1 and Tie 1 (more than what is allotted for will be given with additional payments for the items).

All the children are expected to buy all the text books, exercise books and uniforms from the school store ONLY.

REFRESHMENT & LUNCH

The Children will be provided with porridge (Uji)/ Tea and snacks and Lunch at noon. All children will get clean and safe drinking water.

FORMATIVE TESTING

The School shall have the following Formative Tests

MONTHLY TESTS: FEBRUARY & AUGUST

MID-TERM TESTS: MARCH & SEPTEMBER

OPENING TEST : JULY

TERMINAL & ANNUAL EXAMS: MAY & NOVEMBER

PLANNING & EVALUATION MEETINGS

The School shall have meetings to Plan and Evaluate Pupils' Academic progress.

JANUARY & JULY Meetings for PLANNING

CAPACITY BUILDING SEMINARS

The School shall conduct seminars to build the teaching capacity for teachers Four times a year on better Lesson Preparation, Effective Teaching, Assessment and Evaluation.

**LATE ATTENDANCE / IMPROPER SCHOOL UNIFORM
RECORD SHEET**

L: Late Attendance; U: Improper Uniform

Date	JAN		FEB		MAR		APR		MAY		JUN	
01												
02												
03												
04												
05												
06												
07												
08												
09												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												

24												
25												
26												
27												
28												
29												
30												
31												

LATE ATTENDANCE / IMPROPER SCHOOL UNIFORM RECORD SHEET

L: Late Attendance; U: Improper Uniform

Date	JULY	AUG	SEP	OCT	NOV	DEC
01						
02						
03						
04						
05						
06						
07						
08						
09						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						

22													
23													
24													
25													
26													
27													
28													
29													
30													
31													

LEAVE APPLICATIONS

Period/Date	Reasons	Sign of Parent / Guardian	Signature of class teacher

LEAVE APPLICATIONS

Period/Date	Reasons	Sign of Parent / Guardian	Signature of class teacher

HEAD TEACHER'S REMARKS

Date	Remarks	Signature of Parent / Guardian

CLASS TEACHER'S REMARKS

Date	Remarks	Signature of Parent / Guardian

PARENT'S / GUARDIAN'S REMARKS

Date	Remarks	Signature of Parent / Guardian

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject: _____ Date.....

Tuesday

Subject: _____ Date.....

Wednesday

Subject: _____ Date.....

Thursday

Subject: _____ Date.....

Friday

Subject: _____ Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks:

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks:

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks:

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks:

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks:

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks:

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks:

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks:

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME ASSIGNMENT/INFORMATION TO PARENTS OR TO TEACHERS

Monday

Subject:

Date.....

Tuesday

Subject:

Date.....

Wednesday

Subject:

Date.....

Thursday

Subject:

Date.....

Friday

Subject:

Date.....

Class Teacher's Signature.

Parent's Signature and remarks: _____

HOME WORK TIME TABLE

Days	Subject
MONDAY	
TUESDAY	
WEDNESDAY	
THURSDAY	
FRIDAY	
SATURDAY	

TIME TABLE FOR THE EXAMINATION

FIRST MONTHLY TEST

Date	Subject	Time

FIRST MID TERM EXAMINATION

Date	Subject	Time

FIRST TERM- END EXAMINATION

Date	Subject	Time

SECOND MONTHLY TEST

Date	Subject	Time

SECOND MID-TERM EXAMINATION

Date	Subject	Time

SECOND TERM -END EXAMINATION

Date	Subject	Time

CLASS TIME TABLE

	MON	TUES	WED	THU	FRI
8.00- 8.20	ASSEMBLY	ASSEMBLY	ASSEMBLY	ASSEMBLY	ASSEMBLY
8.20. 9.00					
9.00 9.40					
9.40- 10.10	P O R R I D G E				
10.10 10.50					
10.50 11.30					
11.30 11.40	B R E A K				
11.40 12.20					
12.20 1.00					
1.00 1.40	L U N C H				
1.40 2.20					
2.20 3.00					

FEE PAYMENT UPDATES OF THE PUPIL:

Name of the Pupil: _____

YEAR/ DATE	PARTICULARS/ DISCRIPTION (School fee, Transport fee, books, uniform items etc.)	Previous debts	Amount paid	REMARKS / Dues cleared

2020 DATE	PARTICULARS/ DISCRIPTION (School fee, Transport fee, books, uniform items etc.)	1 ST PHASE	Amount paid	AMOUNT DUE

2020 DATE	PARTICULARS/ DISCRIPTION (School fee, Transport fee, books, uniform items etc.)	2 nd PHASE	Amount paid	AMOUNT DUE

2020 DATE	PARTICULARS/ DISCRIPTION (School fee, Transport fee, books, uniform items etc.)	3 rd PHASE	Amount paid	AMOUNT DUE

SCHOOL FEE REPORT

	Amount Paid	Date	Receipt No	Signature of Headmistress
First Term				
Second Term				
Third Term				
Total				



